

Booking and Staffing Rules

General:

- By making a booking or logging on, you accept these rules. The basis is the VATSIM Code of Conduct (CoC) and the GCAP.
- Distinction between Booking / Staffing:
Booking = Declaration of intent to staff at a later time.
Staffing = Immediate login and controlling.
- Conflicts must be resolved constructively. Mentors and staff are available to help.

Bookings:

- Bookings should be fully honored. Unexcused absence is prohibited.
- Cancellations of bookings are always expected and should be communicated at least via the FIR forum, preferably additionally via Discord or similar.
- Within 24 hours of start time of booking a notification of cancellation must be made.
- Trainings and CPTs take priority over regular bookings, see VATEUD DTP 3.12.
- Bookings may not be used to take over an already staffed position shortly before its start.

Staffing Principles:

- Primary goal: Relief of other positions.
- First, staff each position level once (TWR, GND, DEL), then double if necessary; follow SOP guidelines.
- Only staff positions that can be controlled with sufficient quality.
- Continuous availability via VATGER Teamspeak is mandatory.
- During trainings/CPTs, agreement with the mentor/examiner is required before staffing lower/relieving positions.

Events & Onlinedays:

- Positions on Onlinedays should be staffed for the full event duration; deviations must be coordinated.
- For rostered events, the roster applies; previous bookings don't count.
- Trainees without an event recommendation should not participate in events.
- Unexcused absence ("No-Show") from events is prohibited.

Sanctions:

- Violations may result in warnings, suspensions, endorsement withdrawal, or exclusion from the roster.